

Ashfield Excellence Cluster

Minutes of Learning Mentors' Meeting

Thursday 7th December 2006, 1:15pm
Ashfield School & Technology College

Present:

Isabelle Footitt, Beardall St.	Caroline Phillips, Holgate	Kelly Wigginton, Holgate
Mandy Wint, Broomhill	Teressa O'Hagan, Ashfield	Chris Drury, Ashfield
Abby White, Ashfield	Laura Todd, Daneswood	Rachel Atchinson, Morven Park
Jaqui Blades, SACC	Jennifer Young, Kirkby College	Claire Morley, Edgewood
Helen Roberts, Healdswood Infants	Maria Williams, Forest Glade	Carole Deakin, Coxmoor
Phil Holding, Rushcliffe	Annie McClimont, AEC	

Apologies:

Petra Morrish, Hillside	Denise Marriott, Annesley	Dianne Arden, Holly Hill
Dave Clayton, Sutton Centre	Laura Graney, Kirkby College (maternity leave)	
Emma Wragg, Quarrydale (maternity leave)		

Ann Sheldon, Carolinn Garner, Jenny Keenan and Sarah Duffin from Broomhill (represented by Mandy)

Minutes of Last Meeting & Matters Arising

The Learning Mentor section of the Ashfield Excellence Cluster Implementation Plan was distributed. It is to be a rolling plan with actions added as appropriate. All Learning Mentors were invited to offer suggestions for ways in which to improve practice in the Cluster.

Details of the Authority's Bereavement Courses were distributed.

Sharing Good Practice ~ Promoting Positive Playtime

- Laura from Daneswood talked about her work at Daneswood to improve children's experiences at playtime. She had worked with meal time supervisors and teachers. The school had held a special event (afternoon?) where they were taught new games by their teachers and the lunch time staff. These were then reinforced and encouraged at playtimes, with children teaching each other. Laura gave out a pack.
- Rachel talked about her Peer Mediator project (Restorative Justice) where pupils are trained to assist others to sort out their own disputes.
- Playground zoning was also discussed and had been used successfully by some schools.

Contact Laura or Rachel if you would like more information.

Sharing Good Practice ~ Other projects/ideas

- Jaqui gave an outline of her introduction of an Anti-Bullying Room at SACC. She has trained pupils so that they run it.
- A list of Learning Mentor contact details was distributed. It also contains information about projects that Learning Mentors have been involved in, so that colleagues can contact for advice.

Sharing Good Practice ~ Ideas for Resources

- A list of useful contacts/websites has been started. All learning mentors have a copy and can add their own to it. At the end of the year A McC will collate all lists and re-distribute.
- Some leaflets from local organisations were distributed.

Sharing Good Practice ~ FUTURE THEMES

Possibilities suggested: Solution-focused problem solving; Supporting pupils with anger management

SEF, Reporting Impact, Learning Mentors and Every Child Matters

Copies of a pro-forma for learning mentors to monitor impact and report to line managers/Senior Leaders/Governors were distributed.

The impact report can be done as an ongoing process and Learning Mentors are encouraged to update it regularly to save work at the end of the year.

It monitors mentee profile (numbers, gender, age etc), attendance, attainment, qualitative impact (as gathered from questionnaires/pupil & parent feedback).

There is also a section on Learning Mentor Support for the SEF and the five ECM (Every Child Matters) outcomes and examples of how mentoring practice supports this were given out.

The form can be adapted to suit the particular school but the basic requirement for information has to stay the same so that the Cluster picture can be reported by A McC to the Partnership Board.

Electronic copy is available on the website.

- All Mentors to make a start with a view to completing the impact report in September when exam results are in.
- A McC to have this as a focus for her next visits to schools.

Individual Action Plans

- Mentors who had not given these to A McC were asked to send them asap.
- Contact A McC for advice on Action Plans if needed.

Training Update

Date for completion of portfolios for Autumn Term group: March 5th

Spring Term group starts in January,

Next Meeting

The next meeting is: Tuesday 13th February, 9:30 at Selston Arts and Community College

Thank you to Chris, Abi and Teresa for hosting the meeting at Ashfield.

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